

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
UTILITY FINANCE OVERSIGHT COMMITTEE**

**Day:** Tuesday  
**Date:** March 21, 2023  
**Time:** Beginning at 1:00 pm  
**Location:** Community Center, Robert 'Bob' Crowell Board Room  
851 East William Street  
Carson City, Nevada

**AGENDA**

**NOTICE TO THE PUBLIC:**

The public may provide public comment in advance of a meeting by written submission to the following email address: [kleet@carson.org](mailto:kleet@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

**1. Call to Order - Utility Financial Oversight Committee**

**2. Roll Call and Determination of a Quorum.**

**3. Public Comment\*\***

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Utility Finance Oversight Committee.

**4. For Possible Action - Approval of Minutes – April 4, 2022**

**5. Public Meeting Item(s):**

5.A For Possible Action: Discussion and possible action regarding electing a Chairperson and Vice-Chairperson for the Utility Finance Oversight Committee ("UFOC"). (Darren Schulz, [Dschulz@carson.org](mailto:Dschulz@carson.org))

Staff Summary: Committee members will be asked to elect a Chairperson and Vice-Chairperson to serve for calendar year 2023.

5.B For Possible Action: Discussion and possible action regarding the tentative fiscal year ("FY") 2024 Wastewater Fund budget, its compliance with adopted financial policies, and a recommendation to the Board of Supervisors regarding the tentative Wastewater Fund budget for FY 2024 (Jamie Stevenson, [jstevenson@carson.org](mailto:jstevenson@carson.org)).

Staff Summary: Staff will review the tentative FY 2024 Wastewater Fund operating and capital budgets and their compliance with adopted financial policies.

5.C For Possible Action: Discussion and possible action regarding the tentative fiscal year (“FY”) 2024 Water Fund budget, its compliance with adopted financial policies, and a recommendation to the Board of Supervisors regarding the tentative Water Fund budget for FY 2024 (Jamie Stevenson, [jstevenson@carson.org](mailto:jstevenson@carson.org)).

Staff Summary: Staff will review the tentative FY 2024 Water Fund operating and capital budgets and their compliance with adopted financial policies.

5.D For Possible Action: Discussion and possible action regarding the tentative fiscal year (“FY”) 2024 Stormwater Utility Fund budget, its compliance with adopted financial policies, and a recommendation to the Board of Supervisors regarding the tentative Stormwater Utility Fund budget for FY 2024 (Jamie Stevenson, [jstevenson@carson.org](mailto:jstevenson@carson.org)).

Staff Summary: Staff will review the tentative FY 2024 Stormwater Utility Fund operating and capital budgets and their compliance with adopted financial policies.

5.E For Discussion Only: Discussion and presentation concerning personnel, projects and planning related to Carson City utilities. (Darren Schulz, [Dschulz@carson.org](mailto:Dschulz@carson.org))

Staff Summary: The Carson City Public Works Department will provide a report on personnel changes, projects and planning related to Carson City utilities.

## **6. Non-Action Items:**

Future agenda items

Status reports and comments from staff or members of the Committee

## **7. Public Comment\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

## **8. For Possible Action: To Adjourn.**

\*\*PUBLIC COMMENT LIMITATIONS – The Utility Finance Oversight Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to any three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material

regarding any of the items listed on the agenda, please contact Karen Leet in writing at 3505 Butti Way, Carson City, NV 89701 or [kleet@carson.org](mailto:kleet@carson.org), or call (775) 887-2355. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to Persons with Disabilities - Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify Carson City Public Works' staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or [kleet@carson.org](mailto:kleet@carson.org), or by calling (775) 887-2355 at least 24 hours in advance of the meeting.

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